

# Roshmi Enterprise

## Proforma of Possession Letter

Date : \_\_\_/\_\_\_/\_\_\_

To  
Mr./Mrs. \_\_\_\_\_  
S/o / W/o. \_\_\_\_\_

\_\_\_\_\_

Kolkata - 700135

Dear Sir / Madam,

**Sub: Possession of Flat No. \_\_\_\_\_ on the \_\_\_\_\_ Floor of "Sudha Neer" at L.R.Dag No. \_\_\_\_\_, L.R. Khatian No. \_\_\_\_\_, Mouja - \_\_\_\_\_, Rajarhat, Kolkata - 700135.**

Pursuant to the Agreement for Sale Dated \_\_\_\_\_ we hereby handover today to you the possession of 1 (One) flat (Flat No. \_\_\_\_\_ on the \_\_\_\_\_ Floor, \_\_\_\_\_ Side) which has been constructed and completed to your full satisfaction by us on your behalf in the **Sudha Neer**, L.R. Dag No. \_\_\_\_\_, L.R. Khatian No. \_\_\_\_\_, Mouja - Bhatenda, Rajarhat, Kolkata - 700135.

The keys for the above flat are hereby handed over.

Please sign the duplicate copy of the letter as a token of acceptance of the possession of the above mentioned flat.

Thanking you,

Yours faithfully,  
For **Roshmi Enterprise**

(Pulak Chatterjee)  
Partner